

2025 – 2026 Parent and Family Engagement Plan

_____Bond Elementary School_____

School

| Meeting Date: | Approval Date: | Mid-Year Review: | End-of Year Review: |
|---------------|----------------|------------------|---------------------|
| March 19,2025 | April 9, 2025 | | |


2025 – 2026 Parent and Family Engagement Plan

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|-------------|------------------------|
| School Name | Bond Elementary School |
| LEA | Leon County Schools |

I, Delshuana Jackson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA; as amended by ESSA.
- Involve parents/families of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school parent and family engagement plan, distribute it to parents of participating children, and make available the parent involvement plan to the local community.
- Involve parents and family members in an organized, ongoing, and timely way, in the planning and review, of the school parent and family engagement plan.
- Use the findings of the parent and family engagement policy to review and design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement plan.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan to the local educational agency.
- Provide to each parent an individualized student report about the performance of their child (ren) on the state assessment in ELA, Math and Science.
- Provide each parent timely notice when their child has been assigned or been taught for (4) four or more consecutive weeks by a teacher who has not completed the criteria for state certification.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.


Signature of Principal


Date Signed

Mission Statement

Parent and Family Engagement: Mission Statement (Optional)

Response:

The mission of Bond Elementary School is to enhance each student's learning opportunities. We strive to nurture a love for learning and develop lifelong learners. We believe that each student should be afforded opportunities to achieve and understand that active participation of parents and family will help promote student success.

Engagement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used [Sections 1116].

Response:

Bond Elementary School will involve parents in all aspects of its Title I program. The School Advisory Committee (SAC), along with all other parents, provide input into the development, implementation, and evaluation of the parent and Family Engagement plan (PFEP) and Compact. The annual Title I parent meeting will provide information to parents about Title I and their rights to be involved and knowledgeable about the qualifications of teachers and paraprofessionals. The meeting will also inform parents of school and district grades, curriculum, school choice, and other assistance their child/children will receive via a Title I schoolwide program. Parent meetings will be held throughout the school year to seek parental involvement and input regarding how the school utilizes federal dollars for parent activities. During the School Advisory Council (SAC) meeting, council members and all parents in attendance are expected to offer input regarding specific goals they have for the school, make decisions involving the use of parental involvement funds for parent activities to reach those goals, and determine how those goals relate to the development of the School Improvement Plan (SIP) by the SAC.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I- Part C, Title II, Title III, Title IV, and Title V [Section 1116].

| Count | Program | Coordination |
|-------|------------------|---|
| 1 | Title I, Part A | Funds will be utilized for teacher's and parent liaison salaries, parent family engagement workshops, and teacher trainings on strategies that will support student academic achievement. |
| 2 | Title II, Part A | To increase student achievement, professional development will be provided to build faculty and staff knowledge base and capacity to support students |

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|---|---|---|
| 3 | Title III, Part A | To increase student achievement amongst English Language Learners (ELL), parents will be provided school communications in their native language, where appropriate. Parents will be provided strategies for supporting students at home through parent conference and curriculum night |
| 4 | Title IV, Part B - 21 st Century | Students in grades 3-5 will be provided opportunities during “beyond the bell” for academic enrichment, including tutorial services to help students master academic standards. |

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116]. ***Include translated version of all documents.***

| Steps | Annual Title I Meeting(s) Activities/Tasks | Person(s) Responsible | Timeline | Evidence of Effectiveness |
|-------|---|--|---|--|
| A | Determine date for Annual Title I Meeting | Administration | August/ September 2025 | |
| B | Prepare presentation, handouts, and agenda | Administration | August/ September 2025 | Copy of: presentation, handout, agenda |
| C | Create notification informing families of the meeting (include translated versions) | Administration | August/ September 2025 | Copy of: notification |
| D | Create sign-in sheet “Annual Title I Meeting” (include school name; date; location; time; parent/guardian’s name; student name(s); phone number; email address; and role) and create evaluation | Administration | August/ September 2025 | Copy of: sign in sheets, survey results |
| E | Distribute initial meeting notifications at least three (3) weeks prior to the meeting date | Administration Media Specialist Tech Con | At least three (3) weeks prior to the meeting | Copy of: notification, survey results |
| F | Distribute notices via various platform i.e. website; social media; marquee; Parent Portal; Remind, student agenda book | Administration Media Specialist Teachers | One (1) week prior to the meeting | Copy of: notification, survey results |
| G | Conduct meeting and record minutes | Administration | August/ September 2025 | Copy of: sign in sheets, agenda, minutes, survey results |
| H | Provide opportunities for feedback | Administration | August/ September 2025 | Copy of: Parent Feedback forms, survey results |
| I | Complete and upload required documentation for compliance to SharePoint folder | Parent Liaison Compliance Contact | By September 30, 2025 | Copy of: notification, agenda, |

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| | | | | minutes, sign in sheets, presentation, handout, survey results |
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and how will the school provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [Section 1116].

Response:

Bond Elementary School will host parent meetings and workshops at various times and days to ensure that parents have the opportunity to participate. All teachers will be required to hold conferences before, during, and after school to accommodate parents.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116].

| Family Capacity Building: Content and Type of Activity | Person(s) Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|---|----------------------------------|--|-----------------|---|
| Annual Title I Meeting | Administration | To inform and to help families understand school procedures, the purpose of Title I programs, how Title I funds support the school, and ways to support academic achievement | September 2025 | <ul style="list-style-type: none"> • Survey results • Attendance log • Agenda • Notification of Meeting |
| Back To Basis Workshop | Administration Parent Liaison | To increase families understanding of how to access Parent Portal to monitor their child's academic progress, attendance, etc. | Fall 2025 | <ul style="list-style-type: none"> • Parent Portal login reports • Survey results |
| Academic Curriculum Night Pre-K-5 | Administration Teachers | Parents will receive content specific strategies and skills to increase students' knowledge. | February 2026 | <ul style="list-style-type: none"> • Survey results • Sign-In Sheet |

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| Mobile STEM Lab | Administration Title I Office Parent Liaison | To increase knowledge of STEAM standards and provide at-home learning activities | Fall 2025 | <ul style="list-style-type: none"> • Survey results • Sign In Sheet • Benchmark assessments |

Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contribution of parents/families. Describe how the school will reach out, communicate with and work with parents/families as equal partners. As well as implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116].

| Staff Capacity Building: Content and Type of Activity | Person(s) Responsible | Anticipated Impact on Student Achievement | Timeline | Evidence of Effectiveness |
|--|---|--|--------------------|---|
| Annual Title I PFE Training | Administration, Parent Liaison | Staff will be equipped with strategies designed to foster, strengthen, and improve communication with families. | September 30, 2025 | <ul style="list-style-type: none"> • Staff survey results • Sign In Sheet • PowerPoint |
| Data Chats | Administration, Instructional Coaches, Teachers | Teachers will utilize data from assessments growth to assess student to inform instruction, and to communicate more effectively with parents | On-going | <ul style="list-style-type: none"> • Progress monitoring assessment results • Benchmark assessment results • School Climate Survey |
| Grade Level and Departmental Meetings | Administrators, Team Leaders, Literacy Coach, Teachers | Effective implementation of pacing guides, standards | On-going | <ul style="list-style-type: none"> • Lesson Plans • Sign In Sheet |
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [ESEA Section 1116].

Response:

Provide essential resources to offer parents various ways to enhance their children's education opportunities that will promote parental involvement. Parents will be recognized and celebrated for their parent involvement. The project manager will be responsible for monitoring parents' involvement. A translator will be available at the school to provide translation services for parents who speak limited English while accommodations are made for parents of students with disabilities. In addition, information will be posted on our school's website, social media sites, Remind, and marquee to keep parents abreast of events and activities taken place at school.

Communication

Describe how the school will provide the following under [ESEA Section 1116].

- Provide a description of how parents/families will be given timely information about the Title I programs.
- Describe and explain the curriculum at the school, the forms of academic assessment used to measure student progress and the achievement level standards the students will obtain.
- If requested by parents, how will the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- Methods the school will use to submit parents/families' comments if the school-wide program plan is not satisfactory to the parents of participating children, that will be made available to the local education agency [ESEA Section 1116].

Response:

Bond Elementary School will provide information pertaining to the Title I program at the annual meeting held in September. Families will learn about their student's grade level curriculum, forms of assessment, and required proficiency levels required for testing and promotion during academic conversation night and grade level curriculum night. District mandated and research-based curriculum will be utilized, including Go Math, Savvas and My View Curriculum. The State Test will be the form of academic assessment to measure students' progress and the achievement levels students are required to obtain.

Additionally, the School Advisory Council (SAC) will discuss the Title I program throughout the school year. Monthly SAC meetings will also allow parents to provide opportunities for input, discussions, suggestions, and concerns as it relates to the school improvement initiatives and daily operations of the school. Copies of the School Improvement Plan, Parent and Family Engagement Plan will be made available via the school's website, and the front office.

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families and how the school plans to share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format and in languages that the parents/families can understand.

Response:

Bond Elementary will provide full opportunities for parents and families to participate in parental involvement activities. Memos and letters announcing various parental involvement activities will be reviewed for ease of readability and to make certain any acronyms are identified and explained. Spanish and other language translations will be provided for school documents as needed. The school and district will make sure the facilities are kept in compliance with regulations regarding access for persons with disabilities. Bond Elementary will make sure that parents with disabilities have access to parental involvement activities and events. Parents will be provided information during Open House regarding the availability of parent involvement opportunities and resources. Bond Elementary School will collaborate to make sure every opportunity is given to all families for participation in parent involvement activities and to have access to important resources in their native language.

Discretionary Activities (Optional)

The Parent and Family Engagement Plan includes the following discretionary activities that the District, in consultation with parents, chose to undertake to build parents' and families' capacity for engagement in the school and school system to support their children's academic achievement.

| Count | Content/Type of Activity | Description of Implementation Strategy | Person(s) Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|--------------------------|--|-----------------------|---|----------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

| Barrier | Steps to Overcoming Barrier | Persons Responsible | Timeline |
|--------------------|---|---|----------|
| Language | Translate school communications: flyers, emails, etc.; provide translators during parent and family engagement events, and as requested | School Counselor District ESOL Department | On-going |
| Communication | Post flyers on school website; share notifications via Parent Portal, Remind, etc. promote events | Administrators, Tech Cons, Teachers | On-going |
| Meeting Attendance | Integrate meetings and/or trainings with an event that features student performance or participation | Administration, Teachers Sponsors | On-going |
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Provide a description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency and parents/families of migratory children)? [Section 1116].

Response Evaluation of the Previous School Year's Parent and Family Engagement Plan

Bond Elementary will provide translation by school personnel or contact the district's ELL department to provide an interpreter for those students who have limited English proficiency. Ramps are provided for students and/or families with physical disabilities. The school will also work with district social workers to make available resources for families in need

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. **Include participation data on the Title I annual meeting.**

| Count | Content and Activity Type | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|-----------------------------------|----------------------|------------------------|--|
| 1 | Annual Title I Meeting | 1 | 86 | To inform and to help families understand school procedures, the purpose of Title I programs, how Title I funds support the school, and ways to support academic achievement |
| 2 | Academic Curriculum Night Pre-K-5 | 1 | 63 | To increase the capacity of parents as it relates to grade specific curriculum and students' progress. |
| 3 | Mobile STEM Lab | 1 | 35 | To empower parents and students to ask questions that promotes creativity and exploration. |
| 4 | Literacy Night | 1 | Scheduled for April | To provide parent with information on ways to provide effective support student at home to help their child with academic success. |
| 5 | Becoming a Homeowner | 1 | 20 | To learn key steps to homeownership and the mortgage process in finding the right home for their budget. |

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

| Count | Content and Activity Type | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement |
|-------|---------------------------------------|----------------------|------------------------|--|
| 1 | Annual Title I PFE Training | 1 | 42 | Staff will be equipped with strategies designed to foster, strengthen, and improve communication with families. |
| 2 | Grade level and Departmental Meetings | 5 | 60 | Teachers are provided information on grade level success and improvements that are needed. Updated procedures and modeling. |
| 3 | Data Chats | 2 | 26 | Teachers are provided updates of students' progress and areas that need more focus. |
| 4 | Monitoring Comprehension Workshop | 1 | 25 | Teachers are provided techniques to help students become aware of their own understanding of text, identify when comprehension breaks down, and utilize strategies to improve understanding in reading skills. |

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| 5 | Curriculum Meeting | 1 | 34 | Teachers are provided knowledge, skills, and resources to effectively implement and adapt a curriculum, fostering a deeper understanding of its content, structure |
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Evidence of Input from Parents/family members

Evidence of parent input in the development of the plan. (SAC agenda, sign in sheets, minutes and other documents with parent input).

Submit Parent and Family Engagement Plan with principal signature.

Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Submit Parent-School Compact with principal signature.

Evidence of Parents/family members in development of Parent-School Compact

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

Evidence of parent input in the development of the compact.

Provide ongoing support to children and their families participating in the 21st Century Community Learning Center to improve academic achievement.